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APPLICANT REVIEW PANEL
PUBLIC MEETING MINUTES

April 19, 2010

Counsel called the meeting to order at 10:31 a.m.

Roll call was taken with all members present: Mr. Ahmadi, Ms. Camacho and Ms. Spano

After discussion and public comment, the panel voted to adopt a rotating chair. Mr. Ahmadi moved to have a rotational chairpersonship for each agendized meeting based upon alphabetical order of last name beginning with Ms. Camacho on April 19, 2010. Ms. Camacho seconded. The motion passed without opposition and Ms. Camacho commenced service as the chair.

Ms. Camacho moved to adopt a similar rotation for the vice chair, specific to each agendized meeting, with the vice chair at a particular meeting serving as the chair of the following meeting. Mr. Ahmadi seconded. There being no public comment or opposition, the motion passed.

After soliciting public comment and receiving none, Ms. Camacho then moved to approve the minutes of the February 25, 2010 meeting, as written. Mr. Ahmadi seconded. The motion passed without opposition.

The panel discussed a memorandum provided to the panel and the public by panel counsel, which suggested that the panel adopt the informal procedures for small boards and commissions set forth in Robert's Rules of Order, with some modifications. After receiving public comment, upon motion by Ms. Camacho, seconded by Mr. Ahmadi, the panel voted without opposition to adopt the following informal procedures:

- (1) Board members do not have to stand to be recognized by the chair in order to speak or make motions;
- (2) A board member may speak any number of times on a question (instead of only twice), and motions to close or limit debate are generally not permitted;
- (3) A motion does not have to be pending in order to discuss a subject informally;
- (4) In putting questions to a vote, the chair need not stand;
- (5) The chair can participate in debate just as any other board member and also make motions and vote.

After receiving public comment, Ms. Camacho moved to adopt the ground rules for panel meetings suggested by panel counsel in a memorandum provided to the panel and the public. Mr. Ahmadi seconded the motion, which passed without opposition.

The panel heard a presentation by Ana Henderson, University of California Berkeley Law School, Director of Opportunity and Inclusion, Chief Justice Earl Warren Institute on Race, Ethnicity and Diversity, entitled “Communities of Interest, the Voting Rights Act, and Redistricting in California. Ms. Henderson provided the panel with training and information regarding the state’s demographics and how California’s unique diversity impacts the task of redistricting. Immediately following the presentation Ms. Henderson accepted questions from the panel and the public.

The meeting recessed at 11:51 a.m. and reconvened at 1:00 p.m.

The panel generally discussed their anticipated timelines and process for applicant review and selection process and agreed that the discussion may change after each panel member has reviewed applications, but agreed that the panel will comply with all statutory deadlines. The panel agreed that they will reduce the number of applicants in stages, with a goal of reducing the pool to around 200 by the end of June. The panel anticipated that interviews will occur during approximately six weeks beginning in early August. ARP Counsel announced that the bureau is working to create an automated sign-up system for interviews similar to online hotel reservation systems. Panelists agreed that the process must be flexible, but that all discussions will be made in open meetings with changes to be announced at each meeting as needed. The panel responded to questions from the public.

Although the next item on the agenda was a discussion of the qualities each panelist would like to see in an ideal applicant, after receiving no public comment, the panel unanimously voted, on motion made by Mr. Ahmadi and seconded by Ms. Camacho, to defer the discussion to the next meeting. The panel announced that the next meeting will be on April 30, 2010.

The panel accepted public comment on items not on the agenda, including two written comments, one of which was submitted prior to the meeting via an email to the Bureau of State Audits, and made available to the public at the beginning of the meeting.

The meeting was adjourned at 1:52 p.m.

For full transcripts of this meeting, please refer to the website:

www.WeDrawTheLines.ca.gov